**Guided Pathways Leadership Taskforce**

Date: Monday, November 5, 2018 | Time: 2:00–3:30 p.m. | Location: B240 | Recorder: Sara Sellards

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| **COMMITMENTS** |
| **Date** | **Who** | **What** | **Promised To** | **When** |
| 9/1/18 | David | Sharing who is participating in November Institute : David Plotkin, Lisa Anh Nguyen, Sue Goff, Tara Sprehe, Tim Cook, Melissa Padron, Dustin Bare, Stephanie Schaefer, Lisa Nielson, Susan Edwards | All |  |
| 9/1/18 | David | Create an IT ticket for a GP link on the Committee portal page (status check) | All |  |
| 9/1/18 | David | Upcoming events from the last leadership call | All |  |
| 9/1/18 | David | Share Lane and Chemeketa info on engaging faculty and mapping | All |  |
| 9/1/18 | Dustin | Share advising document | All  | Done 10/1/18 |
| 9/1/2018 | Max | College Council check in on GP | All | Done 10/5/18 |
| 10/1/18 | Lori/ Max | Add PTF to Communication team | All |  |
| 10/18/18 | Carol | Check with Jil and Elizabeth on a Teaching & Learning sub-group | DP, Nora Melissa, Max |  |
| 10/18/18 | Nora/ Melissa | Invite Tim Cook to GPTF meeting | DP, Carol, Max | 1/ 7/19 |
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| **Topic/Item** | **Facilitator** | **Allotted Time** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
| 1. **Follow up on previous commitments and updates**
 | Melissa/ Nora | 2 minutes |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Nan Poppe and leadership monthly call check-in**
 | Melissa, Tara | 5 minutes |  | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Project management check-in (GPTF Planning Calendar)**
 | Carol and Max | 5 minutes |  | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **A. Oregon Pathways Workshop check-in (at Lane and CCC)**
 | Lisa R., Carol and Nora | 20 minutes |  | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Engagement Planning: What is in the works? What do we need to add for this year?**
 | All | 10 minutes | Nov. 27th, 12-1PM Tim, David, etc. eventJan 25th time? All Event  | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Guided Pathways Stakeholder Summit (January 25th) check in/ planning recruitment**
 | All | 5 minutes |  | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Workgroup updates** (request for September meeting check-in w/ timelines)
 | Workgroup Leads | 30 minutes | * Advising (Lead: Dustin)
* Communication (Lead: Lori)
* Curriculum (Lead: Sue)
* Navigate (Lead: Tara)
* Pre-College (Lead: Darlene)
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Review commitments and next steps**
 | Melissa | 3 minutes |  |  |

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| **Future Agenda Items Guided Pathways Taskforce Meetings** |
| **Topic/Item** | **Facilitator** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
|  |   |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
| **Upcoming Meeting Date** | **Start Time** | **End time** | **Location** |
| **December 3, 2018** | 2:00 p.m. | 3:30 p.m. | B240 |